



Certificate of Accreditation

This is to certify that
Pr1me Cleaning Services Ltd

has achieved SafeContractor accreditation

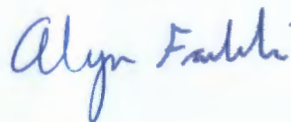
Date: 7th August 2018

This certificate is valid until: 7th August 2019

Certificate number: LK1555

Signed:

Alyn Franklin
Alcumus CEO



SAFETY
SCHEMES IN
PROCUREMENT



Alcumus SafeContractor, Alys House, Parc Nantgarw, Cardiff, CF15 7QX

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This certificate is the property of Alcumus SafeContractor and must be returned on request



Schedule to SafeContractor certificate

This SafeContractor certificate is awarded for the following services:

Work Categories:

Commercial / Industrial Cleaners: Janitor, Office Cleaning

Industry Roles:

Non-Construction Contractor

Category Related Activities:


Working with Chemicals and Hazardous substances

SafeContractor accreditation has been achieved following an assessment of the contractor's health & safety documentation, and compared against the **SafeContractor** Charter Standards, which set out the health & safety standards required to achieve accreditation.

For more information on the Charter Standards, the **SafeContractor** scheme or for confirmation of this contractor's accreditation please telephone **SafeContractor** on 029 2026 6749.

www.safecontractor.com
www.alcumusgroup.com

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Your Trusted Partner

Health and safety product

Work Categories: Commercial / Industrial Cleaners, Janitor, Office Cleaning
Industry Roles: Non-Construction Contractor
Category Related Activities: Working with Chemicals and Hazardous substances

Questions

Section: Health and safety

Sub Section: Health and safety management

- Q. Please confirm the number of direct employees employed by the company.
A. 6
- Q. Please confirm how many labour only employees the company has used within the last 12 months.
A. 162
- Q. Please provide your full health and safety policy. This should be signed and dated within the last 12 months.
A. Pr1me Service Group HEALTH and SAFETY POLICY 2018 ver0.1.docx
- Q. Please provide the contact details of the individual or organisation that deals with your health and safety.
A. Name: Andrew Henderson (Invicta Safety Limited). Position: Chartered Health and Safety Consultant
- Q. Please provide evidence of their health and safety qualifications or relevant experience.
A. Andrew Henderson CMIOSH Certificate.pdf
CV Andrew Henderson May 2017 v0.1.pdf
OSHCR_Consultant_Certificate to 2018.pdf
- Q. Please provide a brief explanation of the advice given to you by this person or organisation within the last 12 months.
A. No advise given in the last 12 months as none required.
- Q. Please provide evidence that you have discussed health and safety with your employees within the last 12 months.
A. Memo H&S and contracts of employment Robins and Day locations.docm
- Q. Please provide evidence of site inspections/audits dated within the last 12 months.
A. Audit Form 1.pdf
Audit Form 2.pdf
- Q. Please provide your work equipment maintenance records for the last 12 months.
A. Portable Appliance Testing.pdf
- Q. Please provide an explanation of how you discuss health and safety issues with clients, contractors or other trades before starting work.
A. All health and safety and on site client site rules and regulations are discussed with our clients once we start our contracts, this is then explained to our cleaning operatives in their on site induction by our Area Managers. We only use in-house cleaning operatives and do not employ contractors to carry out any cleaning on our behalf.

Sub Section: Enforcement action and accidents

- Q. Has your company name changed within the last 5 years?
A. No
- Q. Please confirm if you have received any form of enforcement action from the Health and Safety Executive (HSE) in the last 5 years.
A. No
- Q. How many of the following accidents and incidents of work-related ill-health have occurred in the past 3 years? Complete the table below.

A.

Year	Minor injuries	Reportable	Fatalities	Work Related Ill Health
2018	0	0	0	0
2017	0	0	0	0
2016	0	0	0	0

Sub Section: Qualifications and training

- Q. Please provide examples of the trade specific or academic qualifications held by your employees for the work categories selected: Commercial / Industrial Cleaners
A. N/A. Reason: All our cleaning operatives are trained and shown how to carry out the required cleaning tasks by our Area Managers as required.
- Q. Please provide a copy of your current training matrix or a list of employees.
A. Training Policy.docm
- Q. Please provide examples of training/refresher training undertaken in the last 12 months.
A. James Training Certificates.pdf
Teri Training Certificates.pdf

Sub Section: Industry specific health and safety requirements

- Q. Please provide copies of site specific risk assessments and method statements (RAMS) dated within the last 12 months for each of the following work categories: Commercial / Industrial Cleaners
A. Risk Assessment 004318Cleaning Premises.doc
TWM Solicitors.doc
Risk Assessment Manual Handling of General Items Completed.doc
Method Statement 010 TWM Solicitors Guildford.doc
- Q. Please provide examples of completed COSHH Assessments for the chemicals or hazardous substances used by your business
A. Selden Act COSHH risk assessment.doc
1081 Reflection.pdf
17415 Vanolsolve.pdf
17425 Spray & Wipe.pdf
1960 Carex Handwash.pdf

Section: Insurances

- Q. Do you hold Employers Liability Insurance?
A. Yes
- Q. Employers Liability Insurance Expiry Date
A. 29/04/2019
- Q. Employers Liability Insurance Cover Amount
A. £10000000
- Q. Do you hold Public Liability Insurance?
A. Yes

Section: Insurances

- Q. Public Liability Insurance Expiry Date
A. 29/04/2019
- Q. Public Liability Insurance Cover Amount
A. £10000000
- Q. Do you hold Product Liability Insurance?
A. Yes
- Q. Product Liability Insurance Expiry Date
A. 29/04/2019
- Q. Product Liability Insurance Cover Amount
A. £10000000
- Q. Do you work at Airports?
A. No
- Q. Please upload your current insurance schedule / summary of cover
A. Prime - Aviva Schedule.pdf
Prime - EL Cert.pdf

Accredited